



**California Pacific Annual Conference  
Of The United Methodist Church**

**POSITION DESCRIPTION**

POSITION TITLE: **Lifeguard**

EMPLOYMENT CATEGORY: Organized Camp Exemption (LC 1182.4)

ESSENTIAL MINISTRY TEAM: Camping

LOCATION: Designated Camp Site

MISSION OF THE UNITED METHODIST CHURCH:

“To make disciples of Jesus Christ for the transformation of the world.”

VISION OF THE CALIFORNIA-PACIFIC ANNUAL CONFERENCE:

“Inspiring the world as passionate followers of Jesus Christ so all may experience God’s life-giving love.”

**POSITION PURPOSE AND OVERVIEW**

As a member of the Cal Pac staff, the Camp and Retreat Ministry Intern assists with and learns from all aspects of camp and retreat ministry at the site for a period of 10-12 months. This includes learning, leading and providing staff support with program, hospitality, food service, maintenance, housekeeping, administration, and outreach as led by the Site Director and department heads. The internship will include specific learning goals for the intern which will be supervised and led by the Director.

**Supervised by:** Site Director

**Supervision responsibility for:** N/A

**Camping, Outdoor and Retreat Ministries Council Mission Statement:**

“We believe in God’s infinite power to create and renew. We believe that natural surroundings, programs that uplift and educate under well-trained leaders can make a positive and lasting impression on an individual’s life. To this end, the *Camping, Outdoor, and Retreat Ministries Council* provides programs, leadership, facilities, and management to enhance love of God, self, humanity, and creation.”

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## **PRIMARY ROLES, ACTIVITIES AND RESPONSIBILITIES**

- To guard and protect the patrons that use the camps' aquatic facilities. To maintain cleanliness and safety of all aquatics facilities and to provide excellent customer service to create a fun, welcoming Christ-centered environment.

### **Duties**

- Perform lifeguard duties at the pool facility.
- Reaches and maintains a level of physical fitness that meets the American Red Cross standard for lifeguards (see below)
- Supports and upholds Recreation safety plans and procedures.
- Assures equipment is inspected and maintained.
- Provide excellent and Christ like service to guests and fellow staff.
- Keeps pool and surrounding area in clean and working order, maintain chemical balance to code.
- Performs other duties as assigned.

**The activities and essential functions listed in this job description are not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualification required of employees assigned to this job, and may be subject to changes in the future.**

## **PHYSICAL REQUIREMENTS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job the employee is regularly required to use hands to grasp, handle or feel.
- The employee frequently is required to walk, sit, stand, talk, and listen.
- The employee is occasionally required to climb or balance, stoop, kneel, or crouch.
- The employee must occasionally lift and/or move up to 25 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation will be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time.
- The noise level in the work environment is usually moderate.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Work involves moderate exposure to unusual elements such as extreme temperatures, dirt, dust, fumes, smoke,

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unpleasant odors. The noise level in the work environment is usually moderate but can be loud at times.

**The individual must possess the following knowledge, skills and abilities, and be able to explain and demonstrate that he or she can perform the essential functions of the job, with or without reasonable accommodation.**

#### **SPECIFIC JOB KNOWLEDGE, SKILL, AND ABILITY**

**QUALIFICATIONS:** The requirements listed below are representative of the knowledge, skill, and/or ability required. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be at least 16 years old.
- Must be comfortable and confident in possible high stress situations.
- Uphold and support the Mission, Vision, and Core Values of CALPAC.
- Assume responsibility for initiating a pleasant atmosphere by displaying a professional attitude through performance, appearance, and demeanor.
- Actively supports and participates in the staff spiritual life activities.
- Excellent people skills.
- Good verbal and written communication skills.
- Demonstrate ability to perform high quality work and accomplish assigned projects.
- Strong ability to work well in a variety of team environments.
- Assume responsibility for initiating a pleasant atmosphere by displaying a professional attitude through performance, appearance, and demeanor.

#### **EDUCATION**

High School Diploma

Some college or technical training preferred.

#### **EXPERIENCE**

- Current American Red Cross CPR, First Aid, Lifeguard, & AED certification, or be willing and psychically able to be certified. The American red cross pre training swim test consists of the following:
  - 300-yard continuous swim using the front crawl, breaststroke, or a combination of both.
  - Tread water for 2 minutes without stopping.
  - Swim 20 yards then dive to retrieve a submerged 10-pound object. Swim another 20 yards carrying the 10-pound object back to the starting point  
( Please do not apply for lifeguard if you cannot physically preform this test.)

Prior lifeguard experience preferred but not required. Camps will provide an American Red Cross Lifeguard, CPR AED & First Aid training and certification.

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Acknowledgement of Receipt

I have read and understand the position description information for the Program Intern and hereby state that I can perform the essential functions of the job with or without reasonable accommodation.

\_\_\_\_\_  
**Print Employee Name**

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Date**

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